



AuSable Valley Community Mental Health Authority

Joseph Stone, Board Chairperson
David L. Beck, Ed.D., LPC, Executive Director

BOARD MEETING MINUTES

Monday, February 23, 2015

5:00 p.m., Tawas City

1) CONVENE

a) Call to Order

The regularly scheduled meeting of the AuSable Valley Community Mental Health Authority Board was held on Monday, February 23, 2015, at the Board's Tawas City office. The meeting was called to order by Chairman Joe Stone at 5:00 p.m.

b) Roll Call

Board members present: Joe Stone, Al Evans, Mike Welsch (via phone), Gary Klacking, Rose Walsh, Jay O'Farrell, Roberta Roulo, Bonnie Lixey, Scott Colclasure, Mark Grantner, Patti Casey

Board members excused: Jim Cummins

Board members absent: None.

Staff present: Glenn Gray, Teresa Tokarczyk, Trish Otremba, Sydney Larsen, David Beck, Ellen Mehl

Staff absent: None.

Guests: None.

c) Approval of January 26, 2015 Minutes

It was moved by Ms. Walsh, second by Ms. Roulo, to approve the minutes of the January 26, 2015 Board meeting as printed. All ayes, motion passed.

d) Approval of Agenda

It was moved by Mr. Colclasure, second by Ms. Casey, to approve the Agenda as presented. All ayes, Motion passed.

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e) **Correspondence** - None.

f) **Announcements**

Dr. Beck noted that Ms. Mehl, Executive Clerical Support, will be retiring at the end of May and we appreciate her fine service to the Agency.

g) **Public Comments** – None.

2) BOARD EDUCATION - Presentation of Dennis, Gartland & Niergarth Audit Report

Mr. Gray, AVCMHA Associate Director for Finance and Operations, introduced Ms. Trina Edwards of Dennis, Gartland & Niergarth, CPAs. Ms. Edwards introduced Mary Pingot, of Straley, Ilsley & Lamp, who reviewed the financial portion of the report. Ms. Edwards then reviewed the CMH Compliance Examination and the Audit-Related Communication.

After comments and questions, Ms. Casey made a motion to accept the Audit, second by Ms. Walsh. Roll call vote taken, all ayes, motion passed.

4) REPORTS

a) **Chairman** – None.

b) **Michigan Association of Community Mental Health Boards (MACMHB)**

Chairman Stone noted that PIHPs now have membership in the MACMHB.

Dr. Beck is on the search committee for a new MACMHB Executive Director replacing Michael Vizena who will be retiring.

Once again this year Dr. Beck will match contributions, up to \$20, made by Board and Administrative Staff to the MACMHB PAC. Although the overall donations are not a large amount, it lets them know that we are supporting them with our limited resources.

Mr. Stone has been nominated as a candidate for the president of the Association's Executive Board. The election will be held at the Spring Conference in Grand Rapids in May 2015.

c) Northern Michigan Regional Entity (NMRE)

The Planning Session attended by CMHSP Directors on February 21st in Grayling lasted six hours. They brainstormed about the NMRE vision, and broke up into teams. Most of the AVCMHA team's ideas were included in the final draft. The NMRE is still finding its way in delivering data to the State, tracking compliance issues, and fund distribution.

d) Director's Report

Dr. Beck reviewed his report by first highlighting the AVCMHA January 2015 Annual Report. It is a "self-report" focused on departmental outcomes, facts and figures regarding Performance Standards, consumer satisfaction, and the Board's use of public funds. Of these, consumers' stories are the most important. Dr. Beck recognized the efforts of Jamie Stout of the Quality Department, Program Directors who supplied most of the content for the report, and the consumers who shared their stories.

Work continues on the COA Plan of Correction and a positive outcome is anticipated.

AVCMHA continues working with partners to better integrate services. Dr. Beck remains focused on "rural" issues with a group of Directors who share similar concerns that small local CMHSPs are different than larger population CMHSPs.

Dr. Beck would be very interested in AVCMHA being selected as a rural pilot for a program in collaboration with Oscoda County DHS. He has been exploring this opportunity with Oscoda County DHS Director, Cindy Pushman.

Dr. Beck has collaborated on and recently submitted a proposal to MDCH Deputy Director Linda Zeller for a Rapid Cycle Innovation Incubator Proposal.

e) Committee

i) Personnel – February 2, 2015

Committee Chair Mike Welsch read the Committee meeting minutes.

It was moved by Mr. Welsch, second by Ms. Lixey, to establish an Associate Program Director position for the Family Program with the entry wage for the Master's level position at \$54,520.00 to \$64,520.00. Roll call vote taken: all ayes. Motion passed.

It was moved by Mr. Welsch, second by Ms. Roulo, to approve the job description for the Associate Program Director for the Family Program as presented. Roll call vote taken: all ayes. Motion passed.

It was moved by Mr. Welsch, second by Ms. Walsh, to approve the employment of an Executive Support/Clerical staff member in replacement of Ms. Mehl as early as April 1, 2015. Roll call vote taken: all ayes. Motion passed.

ii) Building - February 12, 2015

Committee Chair Al Evans read the Committee meeting minutes.

It was moved by Mr. Evans, second by Mr. O'Farrell, to approve that Dr. Beck have the authority to enter into good faith lease negotiations for space at Aune Hospital, St. Vincent DePaul, and for the renovation of property leased from R&B Real Estate. Roll call vote taken: all ayes. Motion passed.

iii) Program - February 12, 2015

Committee Chair Patti Casey read the Committee meeting minutes.

There were no motions that required action from the Board.

iv) Executive and Finance – February 17, 2015

Committee Chair Gary Klacking read the Committee meeting minutes.

It was moved by Mr. Klacking, second by Ms. Casey, to accept the January financial statements as presented. Roll call vote taken: all ayes. Motion passed.

It was moved by Mr. Klacking, second by Ms. Lixey, to approve the pre-authorization wire fund transfer proposal. Roll call vote taken: all ayes. Motion passed.

It was moved by Mr. Klacking, second by Mr. Evans, to approve the following contracts as presented: Do-All, Inc.; Shur Care AFC Home, LLC of Lake City Michigan; Hope Network AFC services; Diane Kukulis Reflective Supervision; the Ogemaw County Annex Lease; and Health Source Hospital. Roll call vote taken: all ayes. Motion passed.

It was moved by Mr. Klacking, second by Ms. Casey, to approve that Dr. Beck, or his designee, have authority to settle a dispute matter that has entered a negotiation phase on behalf of the Board. Roll call vote taken: all ayes. Motion passed.

5) OLD BUSINESS - None.

6) NEW BUSINESS – None.

7) COMMENTS

- a) Board** - Mr. Welsch volunteered that he is on a MMRMA (Michigan Municipal Risk Management Association) Committee which is in a position to effect circumstances that could possibly have funds being returned to AVCMHA.

Ms. Casey commented that Dr. Beck and Mr. Stone are great advocates for Northern Michigan and applauds their efforts in that regard.

Mr. Stone commented that he believes the AVCMHA Board is better informed than most other CMH Boards in the State of Michigan.

- b) Staff** – Dr. Beck thanked Mr. Welsch for his efforts as a member of the MMRMA Committee.
- c) Public** - None.

8) MEETING DATES

a) Board

- i) Monday, March 23, 2015, 5:00 p.m., West Branch

b) Committees

- i) Personnel - Monday, March 2, 2015, 4:00, West Branch
- ii) Personnel - Thursday, March 12, 2015, 2:30 Tawas City (hearing)
- ii) Building - Thursday, March 12, 2015, 1:00, Tawas City
- iii) Program - Thursday, March 12, 2015, 4:00 p.m., Tawas City

iv) Executive & Finance - Tuesday, March 17, 2015, 4:30, West Branch

9) ADJOURN

Mr. Welsch made a motion to adjourn, second by Ms. Lixey, motion passed. Meeting adjourned at 6:01 p.m.

Respectfully submitted,



Ellen Mehl
Board Secretary